

Audited Financial Statements of

School District No. 45 (West Vancouver)

June 30, 2017

School District No. 45 (West Vancouver)

June 30, 2017

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School District No. 45 (West Vancouver)

MANAGEMENT REPORT

Version: 9907-9162-7179

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 45 (West Vancouver) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 45 (West Vancouver) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG, LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 45 (West Vancouver) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 45 (West Vancouver)

Signature of the Chairperson of the Board of Education	Date Signed
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Signature of the Superintendent	Date Signed
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Signature of the Secretary Treasurer	Date Signed
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INDEPENDENT AUDITORS' REPORT

To the Board of Education of the School District No. 45 (West Vancouver)
To the Minister of Education, Province of British Columbia

We have audited the accompanying financial statements of School District No. 45 (West Vancouver), which comprise the statement of financial position as at June 30, 2017, the statement of operations, changes in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements of School District No. 45 (West Vancouver) as at and for the year ended June 30, 2017 are prepared, in all material respects, in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Emphasis of Matter

Without modifying our opinion, we draw attention to Note 2 to the financial statements, which describes the basis of accounting and the significant differences between such basis of accounting and Canadian public sector accounting standards.

KPMG LLP

Chartered Professional Accountants

September 19, 2017
Burnaby, Canada

School District No. 45 (West Vancouver)

Statement 1

Statement of Financial Position

As at June 30, 2017

	2017 Actual	2016 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	19,204,392	17,711,867
Accounts Receivable		
Due from Province - Ministry of Education	164,798	79,237
Due from Province - Other	4,000	6,000
Other (Note 3)	352,466	1,384,234
Portfolio Investments (Note 4)	315,662	313,939
Total Financial Assets	20,041,318	19,495,277
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 5)	6,387,411	5,837,324
Unearned Revenue (Note 6)	8,175,866	8,671,158
Deferred Revenue (Note 7)	2,486,815	2,486,352
Deferred Capital Revenue (Note 8)	32,831,352	32,955,598
Employee Future Benefits (Note 9)	1,272,346	1,082,647
Total Liabilities	51,153,790	51,033,079
Net Financial Assets (Debt)	(31,112,472)	(31,537,802)
Non-Financial Assets		
Tangible Capital Assets (Note 10)	59,866,386	60,252,208
Prepaid Expenses (Note 11)	494,543	667,401
Total Non-Financial Assets	60,360,929	60,919,609
Accumulated Surplus (Deficit)	29,248,457	29,381,807

Contractual Obligations and Contingencies (Note 15 and 16)

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 45 (West Vancouver)

Statement of Operations
Year Ended June 30, 2017

	2017 Budget (Note 17) \$	2017 Actual \$	2016 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	58,461,095	61,557,849	58,400,543
Other	63,000	91,308	58,827
Tuition	8,072,500	8,880,717	9,242,186
Other Revenue	4,396,989	6,690,359	6,707,998
Rentals and Leases	175,000	215,611	189,204
Investment Income	180,000	198,497	197,762
Amortization of Deferred Capital Revenue (Note 8)	1,600,487	1,555,316	1,542,370
Total Revenue	<u>72,949,071</u>	<u>79,189,657</u>	<u>76,338,890</u>
Expenses (Note 18)			
Instruction	58,937,029	65,868,793	65,338,853
District Administration	2,774,922	2,648,564	2,646,094
Operations and Maintenance	12,794,990	10,341,594	10,363,473
Transportation and Housing	490,082	464,056	427,041
Total Expense	<u>74,997,023</u>	<u>79,323,007</u>	<u>78,775,461</u>
Surplus (Deficit) for the year	<u>(2,047,952)</u>	<u>(133,350)</u>	<u>(2,436,571)</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		29,381,807	31,818,378
Accumulated Surplus (Deficit) from Operations, end of year		<u>29,248,457</u>	<u>29,381,807</u>

School District No. 45 (West Vancouver)

Statement of Changes in Net Financial Assets (Debt)

Year Ended June 30, 2017

	2017 Budget (Note 17) \$	2017 Actual \$	2016 Actual \$
Surplus (Deficit) for the year	<u>(2,047,952)</u>	<u>(133,350)</u>	<u>(2,436,571)</u>
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(1,409,694)	(2,073,058)	(3,687,840)
Amortization of Tangible Capital Assets	2,490,960	2,458,880	2,427,213
Total Effect of change in Tangible Capital Assets	<u>1,081,266</u>	<u>385,822</u>	<u>(1,260,627)</u>
Acquisition of Prepaid Expenses		(494,543)	(667,401)
Use of Prepaid Expenses		667,401	570,028
Total Effect of change in Other Non-Financial Assets	<u>-</u>	<u>172,858</u>	<u>(97,373)</u>
(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)	<u>(966,686)</u>	<u>425,330</u>	<u>(3,794,571)</u>
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Financial Assets (Debt)		<u>425,330</u>	<u>(3,794,571)</u>
Net Financial Assets (Debt), beginning of year		<u>(31,537,802)</u>	<u>(27,743,231)</u>
Net Financial Assets (Debt), end of year		<u>(31,112,472)</u>	<u>(31,537,802)</u>

School District No. 45 (West Vancouver)

Statement 5

Statement of Cash Flows
Year Ended June 30, 2017

	2017 Actual	2016 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	(133,350)	(2,436,571)
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	948,207	5,111
Prepaid Expenses	172,858	(97,373)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	550,087	180,802
Unearned Revenue	(495,292)	(213,634)
Deferred Revenue	463	(118,086)
Employee Future Benefits	189,699	(30,064)
Amortization of Tangible Capital Assets	2,458,880	2,427,213
Amortization of Deferred Capital Revenue	(1,555,316)	(1,542,370)
Total Operating Transactions	<u>2,136,236</u>	<u>(1,824,972)</u>
Capital Transactions		
Tangible Capital Assets Purchased	(2,073,058)	(3,687,840)
Total Capital Transactions	<u>(2,073,058)</u>	<u>(3,687,840)</u>
Financing Transactions		
Capital Revenue Received	1,431,070	2,570,890
Total Financing Transactions	<u>1,431,070</u>	<u>2,570,890</u>
Investing Transactions		
Proceeds on Disposal of Portfolio Investments	36,563	34,063
Investments in Portfolio Investments	(38,286)	(35,882)
Total Investing Transactions	<u>(1,723)</u>	<u>(1,819)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	<u>1,492,525</u>	<u>(2,943,741)</u>
Cash and Cash Equivalents, beginning of year	<u>17,711,867</u>	<u>20,655,608</u>
Cash and Cash Equivalents, end of year	<u>19,204,392</u>	<u>17,711,867</u>
Cash and Cash Equivalents, end of year, is made up of:		
Cash	19,056,912	17,669,675
Cash Equivalents	147,480	42,192
	<u>19,204,392</u>	<u>17,711,867</u>
Supplementary Cash Flow Information		

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 1 AUTHORITY AND PURPOSE

The School District operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 45 (West Vancouver)", and operates as "School District No. 45 (West Vancouver)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 45 (West Vancouver) is exempt from federal and provincial corporate income taxes.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia* supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board. The Budget Transparency and Accountability Act requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standards or guidelines or part thereof adopted in the regulation.

Regulation 257/2010 requires all taxpayers supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections effective their first fiscal commencing after January, 2013.

Regulations 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are to be deferred and recognized in revenue at the same rate that amortization of the related capital asset is recorded.

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and
- the eligibility criteria have been met in accordance with public sector accounting standards PS3140 and

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

a) Basis of Accounting *(continued)*

- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue is recognized in the Statement of Operations and certain related deferred capital revenue would be recorded differently under Canadian Public Sector Accounting Standards.

b) Basis of Consolidation

These financial statements reflect the assets, liabilities, revenues, and expenses of the reporting entity. Inter-departmental balances and organizational transactions have been eliminated.

The School District does not control any significant external entities and accordingly no entities have been consolidated with the financial statements.

The School District does not administer any trust activities on behalf of external parties.

c) Cash and Cash Equivalents

Cash and cash equivalents include cash and highly liquid securities that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

d) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

e) Portfolio Investments

The School District has investments in GIC's and mutual funds that either have no maturity dates or have a maturity of greater than 3 months at the time of acquisition. GIC's and other investments not quoted in an active market are reported at cost or amortized cost.

Detailed information regarding portfolio investments is disclosed in Note 4.

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

f) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

g) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (n).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless transfers contain stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

h) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using an external actuary's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2016 and projected to June 30, 2019. The next valuation will be performed at March 31, 2019 for use at June 30, 2019. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

h) Employee Future Benefits *(continued)*

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

i) Asset Retirement Obligations

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets, and a reasonable estimate can be made.

Legal liabilities may exist for the removal/disposal of asbestos in schools that will undergo major renovations or demolition. The fair value of the liability for asbestos removal or disposal will be recognized when management determines a reasonable estimate of the fair value can be made. As at June 30, 2017, the liability is not reasonably determinable.

j) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The School District has no sites not in productive use as at June 30, 2017; therefore no liability exists at this date.

k) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

k) Tangible Capital Assets *(continued)*

attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.

- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

l) Prepaid Expenses

Prepaid software licenses, memberships and subscriptions, prepaid international student homestay fees and prepaid insurance are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

m) Funds and Reserves

The Secretary-Treasurer will present a financial summary of the District's surplus position each year in conjunction with reviews of the District's Preliminary and Amended Annual Budgets, and Financial Statements. Board motions will be required to approve the internal restriction of surplus funds. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see Notes 13 – Interfund Transfers and Note 19 – Internally Restricted Surplus).

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

n) Revenue Recognition

Revenues are recognized in the period in which the transactions or events occur that give rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Grants received are recognized as revenue when eligibility criteria if any have been met except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Rental and lease income from operating leases is recognized on a straight line basis over the period of the lease.

Investment income is reported in the period earned. When required by the funding party, investment income earned on deferred revenue is added to the deferred revenue balance.

o) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

o) Expenditures *(continued)*

Categories of Salaries

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Deputy Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals' and Vice-Principal's salaries are allocated to school administration and regular instruction and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

p) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, and accounts payable and accrued liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

p) Financial Instruments *(continued)*

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

q) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting period. Significant areas requiring the use of management estimates relate to the useful lives of tangible capital assets, and estimated employee future benefits. Actual results could differ from those estimates.

NOTE 3 ACCOUNTS RECEIVABLE - OTHER

	June 30, 2017	June 30, 2016
Due from Federal Government	\$100,893	\$ 45,534
Group Benefit Deposit Surplus	16,971	1,079,152
Other Trade Receivables	234,602	259,548
	<u>\$352,466</u>	<u>\$1,384,234</u>

NOTE 4 PORTFOLIO INVESTMENTS

	June 30, 2017	June 30, 2016
Investments in the cost and amortized cost category:		
Guaranteed Investment Certificates (GIC's)	\$98,700	\$ 98,700
Mutual Funds	216,962	215,239
	<u>\$315,662</u>	<u>\$313,939</u>

NOTE 5 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	June 30, 2017	June 30, 2016
Trade payables	2,054,802	987,530
Salaries and benefits payable	4,007,340	4,432,123
Accrued vacation pay	325,269	417,671
	<u>\$6,387,411</u>	<u>\$5,837,324</u>

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 6 UNEARNED REVENUE

	June 30, 2017	June 30, 2016
Balance, beginning of year	\$8,671,158	\$8,884,792
Changes for the year:		
Increase:		
Tuition fees	7,715,148	8,210,815
Revenue generation programs	460,718	460,343
	\$8,175,866	\$8,671,158
Decrease:		
Tuition fees	(8,210,815)	(8,563,387)
Revenue generation programs	(460,343)	(321,405)
	\$(8,671,158)	\$(8,884,792)
Net changes for the year	\$ (495,292)	\$ (213,634)
Balance, end of year	\$8,175,866	\$8,671,158

NOTE 7 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled. Detailed information about the changes in deferred revenue is provided below.

	Special Purpose Fund	Capital Fund	June 30, 2017 Total	June 30, 2016 Total
Balance, beginning of year	\$2,486,352	\$ -	\$2,486,352	\$ 2,604,438
Increases:				
Provincial Grants - Ministry of Education	2,581,553	-	2,581,553	1,935,032
Investment Income	18,483	-	18,483	18,885
Other (fees, donations, fundraising)	4,273,531	-	4,273,531	4,335,259
	\$6,873,567	\$ -	\$6,873,567	\$ 6,289,176
Decreases:				
Transfers to Revenue	6,873,104	-	6,873,104	6,407,262
	\$6,873,104	\$ -	\$ 6,873,104	\$ 6,407,262
Net Changes for the year	\$ 463	\$ -	\$ 463	\$ (118,086)
Balance, end of the year	\$2,486,815	\$ -	\$ 2,486,815	\$ 2,486,352

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 8 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired. Detailed information about the changes in deferred capital revenue is included below.

	June 30, 2017	June 30, 2016
Balance, beginning of year	\$32,955,598	\$31,927,078
Increases:		
Provincial Grants – Ministry of Education	1,428,008	2,570,890
Decreases:		
Amortization of Deferred Capital Revenue	1,555,316	1,542,370
Net Changes for the year	\$ (127,308)	\$ 1,028,520
Balance, end of the year	\$32,828,290	\$32,955,598
Unspent Deferred Capital Revenue	3,062	-
Total deferred capital revenue balance, end of year	\$32,831,352	32,955,598

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 9 EMPLOYEE FUTURE BENEFITS

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	2017	2016
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	\$2,157,255	\$1,600,484
Service Cost	184,886	126,997
Interest Cost	54,736	36,579
Benefit Payments	(282,805)	(177,626)
Actuarial (Gain) Loss	(60,884)	570,821
Accrued Benefit Obligation – March 31	\$2,053,188	\$2,157,255

Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation – March 31	\$2,053,188	\$2,157,255
Market Value of Plan Assets – March 31	-	-
Funded Status – Surplus (Deficit)	(2,053,188)	(2,157,255)
Employer Contributions After Measurement Date	47,241	166,423
Benefits Expense After Measurement Date	(60,625)	(59,905)
Unamortized Net Actuarial (Gain) Loss	794,226	968,090
Accrued Benefit Asset (Liability) – June 30	\$(1,272,346)	\$(1,082,647)

Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability – July 1	\$1,082,647	\$1,112,711
Net expense for Fiscal Year	353,322	240,148
Employer Contributions	(163,623)	(270,212)
Accrued Benefit Liability – June 30	\$1,272,346	\$1,082,647

	2017	2016
Components of Net Benefit Expense		
Service Cost	\$184,582	\$141,469
Interest Cost	55,759	41,118
Amortization of Net Actuarial Loss	112,981	57,561
Net Benefit Expense	\$353,322	\$240,148

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

Discount Rate – April 1	2.50%	2.25%
Discount Rate – March 31	2.75%	2.50%
Long Term Salary Growth – April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth – March 31	2.50% + seniority	2.50% + seniority
EARSL – March 31	10.3 years	10.3 years

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 10 TANGIBLE CAPITAL ASSETS

Net Book Value:

	Net Book Value 2017	Net Book Value 2016
Sites	\$ 7,721,557	\$ 7,721,557
Buildings	50,669,515	51,070,676
Furniture & Equipment	1,124,650	1,061,576
Vehicles	190,420	220,522
Computer Software	52,044	78,065
Computer Hardware	108,200	99,812
Total	\$59,866,386	\$60,252,208

June 30, 2017	Opening Cost	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2017
Sites	\$ 7,721,557	\$ -	\$ -	\$ -	\$7,721,557
Buildings	98,120,718	1,740,676	-	-	99,861,394
Furniture & Equipment	2,368,735	299,947	(436,926)	-	2,231,756
Vehicles	301,012	-	-	-	301,012
Computer Software	130,107	-	-	-	130,107
Computer Hardware	120,233	32,435	-	-	152,668
Total	\$108,762,362	\$2,073,058	\$(436,926)	\$ -	\$110,398,494

	Opening Accumulated Amortization	Additions	Disposals	Balance at June 30, 2017
Buildings	\$47,050,042	\$2,141,837	\$ -	\$49,191,879
Furniture & Equipment	1,307,159	236,873	(436,926)	1,107,106
Vehicles	80,490	30,102	-	110,592
Computer Software	52,042	26,021	-	78,063
Computer Hardware	20,421	24,047	-	44,468
Total	\$48,510,154	\$2,458,880	\$(436,926)	\$50,532,108

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 10 TANGIBLE CAPITAL ASSETS *(Continued)*

June 30, 2016	Opening Cost	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2016
Sites	\$ 7,721,557	\$ -	\$ -	\$ -	\$ 7,721,557
Buildings	94,626,676	3,494,042	-	-	98,120,718
Furniture & Equipment	2,661,849	116,425	409,539	-	2,368,735
Vehicles	330,483	8,190	37,661	-	301,012
Computer Software	130,107	-	-	-	130,107
Computer Hardware	185,497	69,183	134,447	-	120,233
Total	\$105,656,169	\$3,687,840	\$581,647	\$ -	\$108,762,362

	Opening Accumulated Amortization	Additions	Disposals	Balance at June 30, 2016
Buildings	\$44,985,183	\$2,064,859	\$ -	\$47,050,042
Furniture & Equipment	1,450,513	266,185	409,539	1,307,159
Vehicles	85,102	33,049	37,661	80,490
Computer Software	26,021	26,021	-	52,042
Computer Hardware	117,769	37,099	134,447	20,421
Total	\$46,664,588	\$2,427,213	\$581,647	\$48,510,154

NOTE 11 PREPAID EXPENSES

	June 30, 2017	June 30, 2016
Software Licenses	\$16,340	\$86,229
Membership/Subscriptions	77,176	41,360
PEBT Benefits	215,840	382,819
Other Prepaid Expenses	185,187	156,993
Total	\$494,543	\$667,401

NOTE 12 EMPLOYEE PENSION PLANS

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan, jointly trustee pension plans. The boards of trustees for these plans represent plan members and employers and are responsible for managing the pension plans including investing assets and administration of benefits. The pension plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2016, the Teachers' Pension Plan had about 44,800 active members and approximately 36,500 retired members. As at December 31, 2016, the Municipal Pension Plan had about 192,800 active members and approximately 89,500 retired members.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 12 EMPLOYEE PENSION PLANS *(Continued)*

contributions sufficient to provide benefits for average future entrants to the plans. This rate is then adjusted to the extent there is any amortization of any funding deficit.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2014 indicated a \$449 million funding surplus for basic pension benefits. The next valuation will be as at December 31, 2017 with results available in 2018.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits. The next valuation will be as at December 31, 2018 with results available in 2019.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for the plans in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

The School District paid \$6,059,737 for employer contributions to these plans in the year ended June 30, 2017 (\$6,610,733 – June 30, 2016).

NOTE 13 INTERFUND TRANSFERS

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2017, were as follows:

- A transfer in the amount of \$7,865 was made from the operating fund to the capital fund for capital assets purchased.
- A transfer in the amount of \$637,185 was made from the special purpose fund to the capital fund for capital assets purchased.
- A transfer in the amount of \$205,761 was made from the operating fund to the capital fund to provide for capital renewal with respect to rental activities.

NOTE 14 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 15 CONTRACTUAL OBLIGATIONS

The School District has entered into a number of contracts for the delivery of services. These contractual obligations will become liabilities in the future when the terms of the contracts are met. Disclosure relates to the unperformed portion of the contracts. There are no contractual liabilities after 2021/2022.

Contractual obligations	2017/18	2018/19	2019/20	2020/21	2021/22
Operating Leases	\$ 62,277	\$13,983	\$13,983	\$13,983	\$9,055
Transportation	492,401	492,401	-	-	-
	<u>\$554,678</u>	<u>\$506,384</u>	<u>\$13,983</u>	<u>\$13,983</u>	<u>\$9,055</u>

NOTE 16 CONTINGENCIES

In the normal course of operations, the School District is subject to various legal proceedings being brought against it. The amounts are not reasonably estimable due to uncertainty as to the final outcome, and management does not believe these proceedings in aggregate will have a material effect on the School District’s financial statements and, accordingly, no provision for losses has been reflected in these financial statements.

NOTE 17 BUDGET FIGURES

Budget figures, included in the financial statements, were approved by the Board through the adoption of an Annual Budget on May 17, 2016.

While PSA financial reporting requires the District’s Annual Budget to be used as the comparator, an Amended Budget based upon revised enrolment is filed with the Ministry of Education by the end of February of each year. While the filing of the Amended Budget satisfies a legislative requirement, it also serves as the basis for the District’s revised estimates to the end of the fiscal year. However, the Amended Budget, approved by the Board through the adoption of an Amended Budget on February 21, 2017, is not reported in these financial statements.

NOTE 18 EXPENSES BY OBJECT

	2017	2016
Salaries and benefits	\$63,207,911	\$62,709,823
Services and supplies	13,656,216	13,638,425
Amortization	2,458,880	2,427,213
	<u>\$79,323,007</u>	<u>\$78,775,461</u>

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 19 INTERNALLY RESTRICTED SURPLUS – OPERATING FUND

	June 30, 2017	June 30, 2016
Internally Restricted (appropriated) by Board for		
Budget Appropriation	\$193,458	\$1,554,342
Student Learning Grant (Ministry required)	225,444	-
Unrestricted Operating Surplus (Deficit)	2,153,048	1,098,205
Total Available for Future Operations	\$2,571,950	\$2,652,547

NOTE 20 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 21 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash and cash equivalents, accounts receivable and investments.

It is management’s opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed with the Province and in recognized British Columbia institutions and the School District invests in guaranteed investment certificates and term deposits.

b) Market risk :

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management’s opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

SCHOOL DISTRICT NO. 45 (WEST VANCOUVER)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 21 RISK MANAGEMENT *(Continued)*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its investments. It is management's opinion that the School District is not exposed to significant interest rate risk as they invest in guaranteed investment certificates that have a maturity date of no more than 3 years and mutual funds whose underlying securities have a short term to maturity.

c) **Liquidity risk**

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

School District No. 45 (West Vancouver)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2017

	Operating Fund	Special Purpose Fund	Capital Fund	2017 Actual	2016 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	2,652,547		26,729,260	29,381,807	31,818,378
Changes for the year					
Surplus (Deficit) for the year	133,029	637,185	(903,564)	(133,350)	(2,436,571)
Interfund Transfers					
Tangible Capital Assets Purchased	(7,865)	(637,185)	645,050	-	
Local Capital	(205,761)		205,761	-	
Net Changes for the year	(80,597)	-	(52,753)	(133,350)	(2,436,571)
Accumulated Surplus (Deficit), end of year - Statement 2	2,571,950	-	26,676,507	29,248,457	29,381,807

School District No. 45 (West Vancouver)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2017

	2017 Budget (Note 17) \$	2017 Actual \$	2016 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	56,544,612	58,971,418	56,359,454
Other	63,000	91,308	58,827
Tuition	8,072,500	8,880,717	9,242,186
Other Revenue	1,406,989	2,422,169	2,341,825
Rentals and Leases	175,000	215,611	189,204
Investment Income	180,000	180,014	197,762
Total Revenue	66,442,101	70,761,237	68,389,258
Expenses			
Instruction	57,457,123	59,701,154	59,414,856
District Administration	2,774,922	2,648,564	2,646,094
Operations and Maintenance	7,274,316	7,814,434	7,789,570
Transportation and Housing	490,082	464,056	427,041
Total Expense	67,996,443	70,628,208	70,277,561
Operating Surplus (Deficit) for the year	(1,554,342)	133,029	(1,888,303)
Budgeted Appropriation (Retirement) of Surplus (Deficit)	1,554,342		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased		(7,865)	(780,375)
Local Capital		(205,761)	(29,307)
Total Net Transfers	-	(213,626)	(809,682)
Total Operating Surplus (Deficit), for the year	-	(80,597)	(2,697,985)
Operating Surplus (Deficit), beginning of year		2,652,547	5,350,532
Operating Surplus (Deficit), end of year		2,571,950	2,652,547
Operating Surplus (Deficit), end of year			
Internally Restricted (Note 19)		418,902	1,554,342
Unrestricted		2,153,048	1,098,205
Total Operating Surplus (Deficit), end of year		2,571,950	2,652,547

School District No. 45 (West Vancouver)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2017

	2017 Budget (Note 17)	2017 Actual	2016 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education			
Operating Grant, Ministry of Education	55,857,494	57,493,805	55,572,103
Other Ministry of Education Grants			
Pay Equity	678,422	678,422	678,422
Funding for Graduated Adults			-
Transportation Supplement		84,722	
Economic Stability Dividend		36,897	50,983
Return of Administrative Savings		284,472	
Carbon Tax Grant		32,344	37,000
Student Learning Grant		347,069	
FSA	8,696	8,187	8,696
Curriculum Implementation		-	12,250
MyEdBC Academy Travel		500	
Regional Outreach		5,000	
Total Provincial Grants - Ministry of Education	56,544,612	58,971,418	56,359,454
Provincial Grants - Other	63,000	91,308	58,827
Federal Grants			-
Tuition			
Summer School Fees		81,050	97,650
International and Out of Province Students	8,072,500	8,799,667	9,144,536
Total Tuition	8,072,500	8,880,717	9,242,186
Other Revenues			
Miscellaneous			
Miscellaneous Revenue	20,000	65,621	85,655
Revenue Generation Programs	1,386,989	2,356,548	2,256,170
District Entered			-
District Entered			-
Total Other Revenue	1,406,989	2,422,169	2,341,825
Rentals and Leases	175,000	215,611	189,204
Investment Income	180,000	180,014	197,762
Total Operating Revenue	66,442,101	70,761,237	68,389,258

School District No. 45 (West Vancouver)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2017

	2017 Budget (Note 17) \$	2017 Actual \$	2016 Actual \$
Salaries			
Teachers	30,174,734	30,618,173	30,687,741
Principals and Vice Principals	3,496,979	3,659,306	3,541,404
Educational Assistants	4,311,395	4,951,029	4,529,664
Support Staff	5,341,633	5,098,412	5,332,074
Other Professionals	2,773,528	3,026,901	2,907,014
Substitutes	1,550,117	1,733,391	1,554,143
Total Salaries	47,648,386	49,087,212	48,552,040
Employee Benefits	12,078,124	12,112,600	12,653,494
Total Salaries and Benefits	59,726,510	61,199,812	61,205,534
Services and Supplies			
Services	3,706,828	4,235,830	4,222,410
Student Transportation	519,100	537,126	474,367
Professional Development and Travel	924,343	825,632	874,452
Rentals and Leases	14,523	10,939	14,032
Dues and Fees	325,191	331,720	348,114
Insurance	152,402	172,018	152,268
Supplies	1,784,142	1,668,525	1,627,227
Utilities	843,404	1,646,606	1,359,157
Total Services and Supplies	8,269,933	9,428,396	9,072,027
Total Operating Expense	67,996,443	70,628,208	70,277,561

School District No. 45 (West Vancouver)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	22,883,836	1,979,117	743,617	1,206,784	322,933	1,431,255	28,567,542
1.03 Career Programs	107,737	-	79,290	-	-	1,852	188,879
1.07 Library Services	651,858	10,492	87,256	18,599	-	-	768,205
1.08 Counselling	1,129,958	-	-	-	-	-	1,129,958
1.10 Special Education	2,339,082	22,874	3,986,902	12,321	380,352	206,153	6,947,684
1.30 English Language Learning	1,100,591	-	-	-	-	-	1,100,591
1.31 Aboriginal Education	20,764	-	-	-	-	651	21,415
1.41 School Administration	-	1,363,705	-	267,481	466,690	-	2,097,876
1.60 Summer School	158,599	19,858	53,964	5,767	-	-	238,188
1.62 International and Out of Province Students	1,918,351	213,834	-	201,287	270,087	-	2,603,559
1.64 Other	307,397	31,476	-	54,252	-	5,583	398,708
Total Function 1	30,618,173	3,641,356	4,951,029	1,766,491	1,440,062	1,645,494	44,062,605
4 District Administration							
4.11 Educational Administration	-	-	-	34,690	376,186	602	411,478
4.40 School District Governance	-	-	-	-	169,679	-	169,679
4.41 Business Administration	-	17,950	-	303,912	872,582	1,126	1,195,570
Total Function 4	-	17,950	-	338,602	1,418,447	1,728	1,776,727
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	68,150	161,430	-	229,580
5.50 Maintenance Operations	-	-	-	2,596,144	-	86,169	2,682,313
5.52 Maintenance of Grounds	-	-	-	329,025	-	-	329,025
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	2,993,319	161,430	86,169	3,240,918
7 Transportation and Housing							
7.41 Transportation and Housing Administration	-	-	-	-	6,962	-	6,962
7.70 Student Transportation	-	-	-	-	-	-	-
Total Function 7	-	-	-	-	6,962	-	6,962
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	30,618,173	3,659,306	4,951,029	5,098,412	3,026,901	1,733,391	49,087,212

School District No. 45 (West Vancouver)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Actual	2017 Budget (Note 17)	2016 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	28,567,542	6,989,013	35,556,555	1,917,701	37,474,256	38,070,962	38,493,088
1.03 Career Programs	188,879	54,407	243,286	2,123	245,409	187,346	232,163
1.07 Library Services	768,205	191,846	960,051	86,068	1,046,119	1,184,228	1,230,882
1.08 Counselling	1,129,958	250,822	1,380,780	-	1,380,780	1,225,183	1,383,853
1.10 Special Education	6,947,684	1,758,616	8,706,300	180,154	8,886,454	8,156,721	8,351,631
1.30 English Language Learning	1,100,591	259,810	1,360,401	4,120	1,364,521	1,307,887	1,333,690
1.31 Aboriginal Education	21,415	4,612	26,027	45,871	71,898	94,971	107,921
1.41 School Administration	2,097,876	456,836	2,554,712	64,721	2,619,433	2,601,545	2,645,699
1.60 Summer School	238,188	50,122	288,310	7,509	295,819	223,862	223,973
1.62 International and Out of Province Students	2,603,559	666,304	3,269,863	1,871,378	5,141,241	3,400,170	4,285,484
1.64 Other	398,708	95,432	494,140	681,084	1,175,224	1,004,248	1,126,472
Total Function 1	44,062,605	10,777,820	54,840,425	4,860,729	59,701,154	57,457,123	59,414,856
4 District Administration							
4.11 Educational Administration	411,478	66,522	478,000	80,515	558,515	646,723	592,681
4.40 School District Governance	169,679	16,992	186,671	97,380	284,051	266,834	271,060
4.41 Business Administration	1,195,570	284,268	1,479,838	326,160	1,805,998	1,861,365	1,782,353
Total Function 4	1,776,727	367,782	2,144,509	504,055	2,648,564	2,774,922	2,646,094
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	229,580	36,860	266,440	177,951	444,391	429,300	498,422
5.50 Maintenance Operations	2,682,313	835,185	3,517,498	1,496,628	5,014,126	4,937,339	5,186,942
5.52 Maintenance of Grounds	329,025	93,640	422,665	286,646	709,311	742,738	745,049
5.56 Utilities	-	-	-	1,646,606	1,646,606	1,164,939	1,359,157
Total Function 5	3,240,918	965,685	4,206,603	3,607,831	7,814,434	7,274,316	7,789,570
7 Transportation and Housing							
7.41 Transportation and Housing Administration	6,962	1,313	8,275	-	8,275	8,582	12,543
7.70 Student Transportation	-	-	-	455,781	455,781	481,500	414,498
Total Function 7	6,962	1,313	8,275	455,781	464,056	490,082	427,041
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	49,087,212	12,112,600	61,199,812	9,428,396	70,628,208	67,996,443	70,277,561

School District No. 45 (West Vancouver)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2017

	2017 Budget (Note 17) \$	2017 Actual \$	2016 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	1,916,483	2,586,431	2,041,089
Other Revenue	2,990,000	4,268,190	4,366,173
Investment Income		18,483	
Total Revenue	<u>4,906,483</u>	<u>6,873,104</u>	<u>6,407,262</u>
Expenses			
Instruction	1,479,906	6,167,639	5,923,997
Operations and Maintenance	3,029,714	68,280	146,690
Total Expense	<u>4,509,620</u>	<u>6,235,919</u>	<u>6,070,687</u>
Special Purpose Surplus (Deficit) for the year	<u>396,863</u>	<u>637,185</u>	<u>336,575</u>
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(396,863)	(637,185)	(336,575)
Total Net Transfers	<u>(396,863)</u>	<u>(637,185)</u>	<u>(336,575)</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		<u>-</u>	<u>-</u>

School District No. 45 (West Vancouver)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			5,358	376,016	12,008	1,651,238	5,656		
Add: Restricted Grants									
Provincial Grants - Ministry of Education	290,143	1,138,246					64,491	34,300	128,175
Other				70,030		3,712,118			
Investment Income				4,489		10,542			
	290,143	1,138,246	-	74,519	-	3,722,660	64,491	34,300	128,175
Less: Allocated to Revenue	290,143	1,138,246	971	70,955	12,008	3,632,365	66,502	34,300	128,175
Deferred Revenue, end of year	-	-	4,387	379,580	-	1,741,533	3,645	-	-
Revenues									
Provincial Grants - Ministry of Education	290,143	1,138,246	971		12,008		66,502	34,300	128,175
Other Revenue				66,466		3,621,823			
Investment Income				4,489		10,542			
	290,143	1,138,246	971	70,955	12,008	3,632,365	66,502	34,300	128,175
Expenses									
Salaries									
Teachers		723,366							
Educational Assistants		188,531							
Other Professionals					12,008				
Substitutes								16,090	
	-	911,897	-	-	12,008	-	-	16,090	-
Employee Benefits		226,349						26	
Services and Supplies	68,280		971	70,955		3,613,781	66,502	18,184	128,175
	68,280	1,138,246	971	70,955	12,008	3,613,781	66,502	34,300	128,175
Net Revenue (Expense) before Interfund Transfers	221,863	-	-	-	-	18,584	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(221,863)					(18,584)			
	(221,863)	-	-	-	-	(18,584)	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 45 (West Vancouver)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2017

	CommunityLINK	Coding and Curriculum Implementation	Priority Measures	Shoulder Tappers	Fundraising	Professional Learning Partnership	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year				16,418	366,672	52,986	2,486,352
Add: Restricted Grants							
Provincial Grants - Ministry of Education	244,511	78,882	585,305	17,500			2,581,553
Other					491,383		4,273,531
Investment Income					3,452		18,483
	244,511	78,882	585,305	17,500	494,835	-	6,873,567
Less: Allocated to Revenue	244,511	21,734	585,305	22,372	583,353	42,164	6,873,104
Deferred Revenue, end of year	-	57,148	-	11,546	278,154	10,822	2,486,815
Revenues							
Provincial Grants - Ministry of Education	244,511	21,734	585,305	22,372		42,164	2,586,431
Other Revenue					579,901		4,268,190
Investment Income					3,452		18,483
	244,511	21,734	585,305	22,372	583,353	42,164	6,873,104
Expenses							
Salaries							
Teachers	35,780		467,906	2,040			1,229,092
Educational Assistants	166,817						355,348
Other Professionals					7,819		19,827
Substitutes				565	1,537		18,192
	202,597	-	467,906	2,605	9,356	-	1,622,459
Employee Benefits	41,240		117,399	627			385,641
Services and Supplies	674	21,734		8,280	188,119	42,164	4,227,819
	244,511	21,734	585,305	11,512	197,475	42,164	6,235,919
Net Revenue (Expense) before Interfund Transfers	-	-	-	10,860	385,878	-	637,185
Interfund Transfers							
Tangible Capital Assets Purchased				(10,860)	(385,878)		(637,185)
	-	-	-	(10,860)	(385,878)	-	(637,185)
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 45 (West Vancouver)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2017

	2017	2017 Actual			2016
	Budget (Note 17)	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Actual
	\$	\$	\$	\$	\$
Revenues					
Amortization of Deferred Capital Revenue	1,600,487	1,555,316		1,555,316	1,542,370
Total Revenue	1,600,487	1,555,316	-	1,555,316	1,542,370
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	2,490,960	2,458,880		2,458,880	2,427,213
Total Expense	2,490,960	2,458,880	-	2,458,880	2,427,213
Capital Surplus (Deficit) for the year	(890,473)	(903,564)	-	(903,564)	(884,843)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	396,863	645,050		645,050	1,116,950
Local Capital			205,761	205,761	29,307
Total Net Transfers	396,863	645,050	205,761	850,811	1,146,257
Total Capital Surplus (Deficit) for the year	(493,610)	(258,514)	205,761	(52,753)	261,414
Capital Surplus (Deficit), beginning of year		26,672,681	56,579	26,729,260	26,467,846
Capital Surplus (Deficit), end of year		26,414,167	262,340	26,676,507	26,729,260

School District No. 45 (West Vancouver)

Schedule 4A (Unaudited)

Tangible Capital Assets
Year Ended June 30, 2017

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	7,721,557	98,120,718	2,368,735	301,012	130,107	120,233	108,762,362
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		1,360,777					1,360,777
Deferred Capital Revenue - Other			67,231				67,231
Operating Fund			7,865				7,865
Special Purpose Funds		379,899	224,851			32,435	637,185
	-	1,740,676	299,947	-	-	32,435	2,073,058
Decrease:							
Deemed Disposals			436,926				436,926
	-	-	436,926	-	-	-	436,926
Cost, end of year	7,721,557	99,861,394	2,231,756	301,012	130,107	152,668	110,398,494
Work in Progress, end of year							-
Cost and Work in Progress, end of year	7,721,557	99,861,394	2,231,756	301,012	130,107	152,668	110,398,494
Accumulated Amortization, beginning of year		47,050,042	1,307,159	80,490	52,042	20,421	48,510,154
Changes for the Year							
Increase: Amortization for the Year		2,141,837	236,873	30,102	26,021	24,047	2,458,880
Decrease:							
Deemed Disposals			436,926				436,926
		-	436,926	-	-	-	436,926
Accumulated Amortization, end of year		49,191,879	1,107,106	110,592	78,063	44,468	50,532,108
Tangible Capital Assets - Net	7,721,557	50,669,515	1,124,650	190,420	52,044	108,200	59,866,386

School District No. 45 (West Vancouver)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2017

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	31,836,413	-	1,119,185	32,955,598
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	1,360,777	67,231		1,428,008
	<u>1,360,777</u>	<u>67,231</u>	<u>-</u>	<u>1,428,008</u>
Decrease:				
Amortization of Deferred Capital Revenue	1,512,804		42,512	1,555,316
	<u>1,512,804</u>	<u>-</u>	<u>42,512</u>	<u>1,555,316</u>
Net Changes for the Year	<u>(152,027)</u>	<u>67,231</u>	<u>(42,512)</u>	<u>(127,308)</u>
Deferred Capital Revenue, end of year	<u>31,684,386</u>	<u>67,231</u>	<u>1,076,673</u>	<u>32,828,290</u>
Work in Progress, beginning of year				-
Changes for the Year				
Net Changes for the Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Work in Progress, end of year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Deferred Capital Revenue, end of year	<u>31,684,386</u>	<u>67,231</u>	<u>1,076,673</u>	<u>32,828,290</u>

School District No. 45 (West Vancouver)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2017

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	-		-			-
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education	1,360,777					1,360,777
Provincial Grants - Other			70,293			70,293
	1,360,777	-	70,293	-	-	1,431,070
Decrease:						
Transferred to DCR - Capital Additions	1,360,777		67,231			1,428,008
	1,360,777	-	67,231	-	-	1,428,008
Net Changes for the Year	-	-	3,062	-	-	3,062
Balance, end of year	-	-	3,062	-	-	3,062