



Rockridge Secondary School

2017-2018

Ms J. Laursoo
PRINCIPAL

Mr. J. Crowley and Mr. C. Sandor
VICE-PRINCIPALS

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www.westvancouver.schools.ca/rockridge/

This agenda belongs to:

Name: _____

Address: _____

City: _____

Postal Code: _____ Phone: _____

Student #: _____ Homeroom: _____

Homeroom Teacher: _____

DAILY SCHEDULE

School commences at 08:30 each morning. Four classes are conducted throughout the day.

TIMETABLE AND BELL SCHEDULE 2017-2018

DAY	1	2	1	2	1	2
8:25	<i>WARNING BELL</i>					
8:30 – 9:50	1	1	2	2	3	3
	BREAK					
9:58	<i>WARNING BELL</i>					
10:01	<i>Daily Announcements</i>					
10:01 –11:20	2	2	3	3	1	1
	BREAK					
11:28	<i>WARNING BELL</i>					
11:31–12:50	3	3	1	1	2	2
	LUNCH					
1:33	<i>WARNING BELL</i>					
1:37– 2:55	4	4	4	4	4	4

**COLLABORATION DAY
BELL SCHEDULE 2017-2018**

DAY	COLLABORATION
8:25	<i>WARNING BELL</i>
8:30–9:30	Block 1
	BREAK
9:38	<i>WARNING BELL</i>
9:41-10:40	Block 2
	BREAK
10:48	<i>WARNING BELL</i>
10:51–11:51	Block 3
	LUNCH
12:33	<i>WARNING BELL</i>
12:38-1:37	Block 4
1:37-2:55	Collaboration Time

The collaboration schedule will take place on the following Thursdays: September 7, 14; October 5, 12; November 2, 9; December 7, 14; January 11, 18; February 1, 8; March 1, 8; April 5, 12; May 3, 10; June 7 .

ROCKRIDGE MISSION STATEMENT

Rockridge School strives to graduate responsible and creative global citizens in a respectful and diverse environment where relevant learning fosters excellence in personal achievement, compassion, curiosity, and critical thinking.

Rockridge Secondary School offers the International Baccalaureate (IB) Middle Years Programme for students in grades 8 through 10. IB World Schools share a common philosophy—a commitment to improve the teaching and learning of a diverse and inclusive community of students by delivering challenging, high quality programmes of international education that share a powerful vision.

For further information about the IB and its programmes, visit www.ibo.org

THE IB MISSION STATEMENT

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

IB LEARNER PROFILE

The aim of all IB programmes is to develop Internationally Minded people who, recognizing our common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

IB Learners strive to be:

Inquirers	Communicators	Risk-takers
Knowledgeable	Principled	Balanced
Thinkers	Open-Minded	Reflective
	Caring	

In IB MYP, we select from the six global contexts for learning. In order to answer the following questions:

- Why are we engaged in this inquiry?
- Why are these concepts important?
- Why is it important for me to understand?
- Why do people care about this topic?

Identities and Relationships: Who am I? Who are we?

Students will explore identity; beliefs and values; personal, physical, mental, social and spiritual health; human relationships including families, friends, communities and cultures; what it means to be human.

Orientation in Space and Time: What is the meaning of “where” and “when”?

Students will explore personal histories; homes and journeys; turning points in humankind; discoveries; explorations and migrations of humankind; the relationships between, and the interconnectedness of, individuals and civilizations, from personal, local and global perspectives.

Personal and Cultural Expression: What is the nature and purpose of creative expression?

Students will explore the ways in which we discover and express ideas, feelings, nature, culture, beliefs and values; the ways in which we reflect on, extend and enjoy our creativity; our appreciation of the aesthetic.

Scientific and Technical innovation: How do we understand the world in which we live?

Students will explore the natural world and its laws; the interaction between people and the natural world; how humans use their

understanding of scientific principles; the impact of scientific and technological advances on communities and environments; the impact of environments on human activity; how humans adapt environments to their needs.

Globalization and Sustainability: How is everything connected?

Students will explore the interconnectedness of human-made systems and communities; the relationship between local and global processes; how local experiences mediate the global; the opportunities and tensions provided by world-interconnectedness; the impact of decision-making on humankind and the environment.

Fairness and Development: What are the consequences of our common humanity?

Students will explore rights and responsibilities; the relationship between communities; sharing finite resources with other people and with other living things; access to equal opportunities; peace and conflict resolution.

Concepts:

The MYP identifies 16 key concepts to be explored across the curriculum. These key concepts, shown below, represent understandings that reach beyond the eight MYP subject groups from which they are drawn.

Aesthetics	Change	Communication	Communities
Connections	Creativity	Culture	Development
Form	Global Interactions	Identity	Logic
Perspective	Relationships	Systems	Time, place and space

OUR CORE VALUES

For a school to be successful, students, staff and parents must be committed to a clearly defined set of core values. These values provide direction for school programs and the establishment of a school climate in which each student may have the opportunity to grow as an individual and reach an optimum level of academic, artistic, athletic and personal success.

The following core values serve as our foundation at Rockridge School. We will strive to establish an atmosphere in which:

- Learning is of primary importance and we will not let anyone interfere with this process.
- A balanced curriculum exists between the academic subjects and the exploratory and elective programs.
- Students are recognized and appreciated for putting forth a strong effort. (Focus on doing your best.)
- Students have an opportunity and are encouraged to assume leadership roles.
- Mutual caring exists among students, teachers and parents.
- Students are encouraged to become involved in school activity programs, student government, peer tutoring and more.
- Co-operation, teamwork and respect for others and their work guide our daily behaviour at school.
- Pride of ownership exists in our school and community. (Respect for property in our school and community is very important.)
- Students and staff work co-operatively to achieve success in the academic areas and in extra-curricular activities.
- Students are aware of the importance of the basic subject areas and how they impact our lives while in school and in future years.
- Students are provided an opportunity to develop interests, creativity and talents.
- The staff is committed to the students' welfare and is dedicated to continuing their professional growth in order to provide excellence in education.
- Parents are invited to get involved in our school through the advisory council, work projects and school volunteer programs.
- Staff, students and parents have opportunities to participate in an evaluation of our school.

HELPFUL PEOPLE

In addition to their classroom teachers, students will want to become familiar with the following people:

Ms. J. Laursoo	Principal
Mr. J. Crowley	Vice-Principal
Mr. C. Sandor	Vice-Principal
Mr. R. Broughton	Counsellor
Mr. K. McDowell (All Grade 12 & Sports Academy students)	Counsellor
Ms. J. Radcliffe (All Grade 8-11 students A - L)	Counsellor
Ms. M. McLellan	Youth Worker
Ms. M. Davis; Ms. L. Trousdell	Librarians
Ms. J. Towers	MYP Coordinator
Mr. D. Henning	Personal Project Coordinator
Ms. A. Worbets	Student Support
Ms. D. Rinfret	Student Support
Ms. M. Wozny	Student Support
Mr. I. Armstrong	Athletic Director
Ms. S. Anderson	Data Input Clerk
Ms. L. Cho	Accounting
Ms. K. Leeson	Receptionist
Ms. M. Smithers	Secretary
Ms. T. Rowbotham	Office Supervisor

SCHOOL COUNSELLORS

The role of a school counsellor is to help in the areas of personal, social, emotional and academic well-being. School counsellors are bound by a code of ethics that includes student confidentiality. An exception to confidentiality occurs when student safety is in jeopardy. In many cases, a student may consult with the school counsellor without parent acknowledgement.

CODE OF CONDUCT – ROCKRIDGE

Statement of Purpose

At Rockridge, we have high standards for personal conduct. The pursuit of appropriate conduct is a shared responsibility among

students, parents and staff members. The purpose of the Rockridge code of conduct is to establish and maintain a safe, caring and orderly environment for purposeful learning and to establish and maintain appropriate balances among individual and collective rights, freedoms and responsibilities. The code of conduct also outlines expectations for student behaviour. Please note that special considerations may apply to specific students if they are unable to comply with a Code of Conduct expectation due to having an identified disability of an intellectual, physical, sensory, emotional or behavioural nature.

Rockridge school promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law—prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, and age—in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

Expected Behaviour

Our expectation is that everyone will adhere to Rockridge’s core Code of Conduct.

- Be on time
- Attend Regularly
- Be Prepared
- Show Respect
- Do your best at all times.

Acceptable Conduct – includes but is not limited to the following behaviours/expectations.

1. Be considerate, caring, friendly and helpful
2. Respect self, others and the school regardless of differences.
3. Respect public and personal property.
4. Help make the school a safe, caring and orderly place.
5. Be positive, honest and straightforward with others. Be truthful.

6. Report immediately all incidents of violence, bullying, or harassment to school employees.
7. Refrain from violence or threats of violence.
8. Engaging in purposeful learning activities in a timely manner
9. Be dependable and accountable and attend all classes on time.
10. Respect authority and adhere to classroom, school, and district rules.
11. Act in a manner that brings credit to the school
12. Maintain appropriate standards of hygiene, dress and language.
13. Understand it is the responsibility of the bystander to report and prevent activities that contravene school and district Codes of Conduct

The Principal shall, in accordance with School Board policy, exercise paramount authority within the school in matters concerning the discipline of students. The board authorizes the Principal in School District #45 (West Vancouver) to suspend a student in violation of school rules for up to five school days, to adjust or terminate that suspension, and to delegate this authority to other administrative officers

Unacceptable Conduct

As we realize that sometimes students may have difficulty understanding how the Code of Conduct should be applied in everyday school life, we have provided a list of examples of unacceptable behaviours that would involve a breaking of the Code of Conduct by students and which could result in disciplinary actions.

1. Skipping classes or excessive tardiness.
2. Vandalism or other incidents of defacing or damaging personal, school or private property.
3. Abusing others physically, verbally, or psychologically. This includes fighting, bullying, cyberbullying, intimidation, threatening or violent behaviours, extorting, or showing intolerance towards others because of their race, culture, dress, or other perceived differences while at school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school environment.
4. Retribution against a person who has reported incidents

5. Being a bystander or non-active participant in incidents of violence, bullying, or harassment.
6. Disrupting classroom learning, official school functions or the privacy of our school's neighbours.
7. Possession or use of prohibited drugs, including alcohol and tobacco products. No smoking is allowed on school property at any time. Students who are present during the use of tobacco or other substances may also face disciplinary action.
8. Possession or use of firecrackers, fireworks or weapons, including any object meant to simulate the appearance of a weapon.
9. Plagiarizing or cheating on tests, assignments or projects, or assisting someone else to cheat.
10. Defiance of the authority of teachers and other employees; using profanity or confrontational behaviour in dealing with these adults.
11. Theft.
12. Using inappropriate language or dressing in a way that detracts from the learning environment.
13. Going to other schools during the school day, without permission from an administrator.
14. Operation of a vehicle or other means of transport in a dangerous manner on school property (including cars, bicycles, rollerblades and skateboards).

Alcohol and Drugs

No student shall possess, use, sell, distribute, supply or be under the influence of an alcoholic beverage or an illegal or restricted drug while on school premises, while at any school-organized event or during the regular school day. Where a Principal concludes that a student has violated this rule, the Principal will immediately suspend the student from school for up to five days and inform the Superintendent's office of the suspension. Further disciplinary action may be forthcoming including a suspension to the Superintendent's office.

Tobacco-Free Environment

The District recognizes tobacco use presents a danger to the health of students and adults and that there is a province-wide tobacco ban on all public school property. There will be no use of tobacco on any West Vancouver School District property or within any West Vancouver School District building. All school grounds, buildings and vehicles shall be non-smoking areas at all times, including evenings and weekends. All procedures applying to tobacco use are also extended to cover electronic cigarettes (e-cigarettes).

Bystander Policy

School and district policy requires that students take responsibility for the care and safety of students at Rockridge Secondary School. Students are required to report all incidents of harassment, bullying, and/or violence to school officials. Inaction is not an option and passive bystander behaviour will not be tolerated.

Consequences

The school Code of Conduct applies to behaviour at school, during school-organized or sponsored activities, and behaviour beyond these times (including on-line behaviour) that negatively impacts the safe, caring or orderly environment of the school, and/or student learning. When students do not adhere to the Code of Conduct staff will follow a pattern of progressive discipline. Consequences could include, but are not limited to, warnings, phone calls and/or letters to parents, detentions, and suspensions. In cases of serious breaches of the Code of Conduct, the student may be referred to school district officials, police, and/or other agencies. Schools will take all reasonable steps to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

Progressive discipline establishes a process of clear, timely, consistent, and documented communications with a student and their parent or guardian to reinforce an understanding of expectations, to provide an opportunity to correct unacceptable behaviour, and to assure due process. The goal of progressive discipline is to modify specific behavior and to encourage

acceptable behaviour. Certain behaviours will result in immediate suspension; substance issues will also result in a referral to substance and addiction counseling.

When dealing with students, the administrator may adjust the consequence or disciplinary action based partially on the maturity level and/or the grade level of the student. What is an appropriate consequence or disciplinary action for a senior student may not be appropriate for a junior student. Additionally, special considerations may be provided to students who are unable to comply with these expectations due to a disability of an intellectual, physical sensory, emotional or behavioural nature.

Risk Assessment

School District 45 (West Vancouver) has developed a Risk Assessment Protocol that requires all staff to report any and all threat making behaviours whether they are verbal, written or through actions. West Vancouver School District 45 has assembled risk assessment teams at both the school and the district level. Trained members consist of district administrators, district counselors, school administrators, school counselors, and West Vancouver Police liaison officers. Each secondary school has a school based team that includes the district administrator, the Principal or Vice-Principal, a counselor and the school liaison officer.

Protocol:

A threat-making behaviour is defined for these purposes as any action that makes the recipient of such behaviour feel threatened.

For purposes of the District Risk Assessment Protocol these behaviours could include, but will not be limited to:

- *Immediate Risk Student Behaviours*, which is a student in possession of a gun, or any other weapon while displaying threatening behaviour.
- *High Risk Student Behaviours* which include possession of a weapon, threats to destroy a school or school building, threats to kill or injure others (regardless of the method of delivery of such threats).

- *Worrisome Student Behaviours* including but not limited to drawing disturbing pictures, writing disturbing stories, etc. or internet harassment.

The protocol states that any West Vancouver School District 45 employee having knowledge of student threat making behaviour shall promptly report the information to the principal or designate who will respond accordingly.

All reported threats will be assessed by the school principal or designate and if deemed necessary the principal will contact the school team the district team or both

Locks and Lockers

The school provides each student with a locker and combination lock. Students are not to switch lockers or use their own lock. A master list of lockers and lock combinations is kept by the accounting clerk in the office. It is important to keep your lock combination to yourself. There will be a \$10.00 replacement charge for a missing lock. P.E. lockers are available for use by students in physical education classes. Students are strongly encouraged to bring a lock to the change room and secure all of their possessions. Parents and students are reminded that neither the school nor the West Vancouver Board has insurance to cover loss of or damage to student's personal property.

ATTENDANCE

Excused Absence from Class

If a student is ill or will be late for school due to a medical appointment, parents must inform the school (981-1300) before 8:25 a.m. and give the reason for the absence or lateness. Illness, bereavement, or emergencies are generally the only acceptable excuses. It is the students' responsibility to contact teachers or classmates to find out what work was missed.

Students who must leave the school before afternoon dismissal must sign out through the Main Office. If a student does not have

a note and a parent cannot be contacted, the student will not be given permission to leave except in exceptional circumstances.

Unexcused Absences from Class

Attendance is recorded by teachers on the computer network every period. Initially, subject teachers will deal with students about unexcused absences by contacting parents and applying consequences. However, if a student is developing a pattern of unexcused absences or lates, counsellors and administrators will be involved and consequences may include making up missed time or suspension.

Some students get into the habit of arriving at school late. Students are expected to be in class on time and ready to start learning. Parents are encouraged to work with the school and help their children arrive to school early. Acceptable reasons for being late to school include medical appointments and illness.

Family Holidays and Missed Work

We do not give permission for students to go on holiday during school time. If parents opt to take their sons/daughters out, it is their prerogative. Any work missed is solely the student's responsibility. Teachers are not expected to provide extra classes, make-up tests, or specific work to be completed. Parents must be aware that absences, whether excused or not, may have a negative impact on achievement.

ACADEMIC MISCONDUCT

We at Rockridge Secondary School view academic misconduct as a serious offence and a breach of our Code of Conduct.

Academic misconduct includes, but is not limited to, cheating of any sort, assisting someone else to cheat, plagiarism, handing in another student's work as your own, copying and/or allowing someone to copy work for evaluation, and handing in material downloaded from the Internet.

As per school policy, the following consequences may be imposed for any incident of academic misconduct:

1. The student may receive a mark of zero for the assignment or test in question and may receive an “N” (Needs Improvement” work habit for the term.
2. A telephone call will be made, or an interim report will be sent home, by the teacher explaining the circumstances of the academic misconduct.
3. If enrolled in grade 12, the student may not be eligible to receive any school scholarships.

A letter may be sent home to the parents explaining the infraction and the consequences mentioned above. It should be understood that a second incident of academic misconduct could result in a suspension to the Office of the Superintendent. Furthermore, any reference letters requested by the student would likely need to include a comment regarding the academic misconduct.

If a student is not sure about any assignment, he/she should check with the teacher before submitting it for marking.

SCHOOL COMPUTER USE POLICY

1. Computers are for educational purposes such as working on research, completing school assignments, retrieving school assignments from email and/or communicating with others in the district.
2. No games, chat (e.g. MSN) or other entertainment activities
3. No inappropriate sites.
4. Students must use their own logins
5. One student per computer, unless students are working on a group assignment and have permission from school staff.
6. Students are not to tamper with the computer hardware, including all connections.
7. Students may use their personal laptops to access the school’s wireless network. The computer policy applies to personal computer use at the school.
8. Downloading programs or data onto the school computer or network, puts the network at risk due to viruses, which

is why downloading is not permitted. If uncertain, please ask prior to downloading any information.

Students who do not follow the policy guidelines may lose their computer privileges.

District Guidelines for student access to district electronic information systems available at:

<http://westvancouver.schools.ca/wp-content/uploads/2015/08/API40-DistrictElectronicInformationSystemsAcceptableUseGuidelines.pdf>

District Guidelines for use of personal electronic devices (PEDS) are available at: <http://westvancouver.schools.ca/wp-content/uploads/2015/08/API45-UseofPersonalElectronicDevices.pdf>

STUDENT PARKING

All cars must be registered at the office. Parking a car on Rockridge Secondary School property (at a cost of \$20.00 /yr.) is a privilege, and is subject to regulations regarding acceptable behaviour and designated parking areas. The designated area is the lot adjacent to Caulfeild Drive only. Students choosing to park in designated staff parking spaces or visitor spaces **may be towed without warning at their own expense.** Any vehicle offense may result in loss of the privilege of bringing a vehicle on school property. Students driving on school property must have a valid driver's license and follow the rules of driving. The speed limit on school grounds is 10 km per hour.

CLUBS AND ACTIVITIES

Students are strongly encouraged to participate in a variety of clubs and activities sponsored at Rockridge Secondary School. Please note: Clubs and activities vary from year to year. Some examples are:

Clubs

- Amnesty International
- Blush
- Free the Children
- Interact Club
- Jack.org
- Kanata Club (to celebrate diversity)
- Model UN
- QSA
- Umoyo Club
- Environmental Club
- Library Club

Activities

- Choir
- Drama and Musical Productions
- Improv Teams
- Remembrance Day Assembly
- Student Garden

Volunteer for:

- Athletics: scorekeeping, refereeing, coaching,
- Grade Seven Orientation
- Meet the Teacher Night/Parent Teacher Interviews
- Audio / Video Technical Support
- New Student Orientation

Athletics

Rockridge has excellent athletics programs that can help you to improve your skills through inter-school and intramural competition. We encourage maximum participation. Participation on a school team involves heavy commitment in time and energy as well as a responsibility to the coach, the team and the school. Inter-school athletics include:

Fall Sports

Volleyball-girls
 Field Hockey
 Cross Country
 Rugby, Gr. 8
 Sr. Boys' Soccer
 Swimming

Winter Sports

Basketball
 Ski/Snowboard

Spring Sports

Track and Field
 Golf
 Tennis
 Mountain Biking
 Rugby- Jr. & Sr.
 Girls Soccer-Jr.
 Ultimate
 Badminton-Jr. & Sr,
 Girls 7 Aside
 Ice Hockey

Intramural and Activities Program

Students are encouraged to participate in our noon hour intramural program and the various clubs and activities the school offers. The emphasis of the program is on participation and involvement. Our intramural sports will include soccer, floor hockey, volleyball, basketball, softball and others.

YEAR END SCHOOL-BASED EXAMINATIONS

Please note that Grade 12 students enrolled in English 12 or Communications 12 will need to write the corresponding provincial exam at the end of June. Furthermore, classes and activities will continue through June 28th.

School Based final exams are typically written by grade 8 to 12 students during early to mid-June. The timing and number of exams will vary, depending on the grade level and individual student course loads.

Parents and students need to be aware of the following policies: No student, under any circumstances, will be permitted to write any exam prior to its regularly scheduled time.

Students who miss an exam (other than Provincial exams) due to compelling extenuating circumstances may have their case reviewed by a committee consisting of the grade administrator, counsellor, subject teacher and department coordinator. Should permission be

granted to write a make-up exam, a time will be assigned for late June. If permission is not granted, the student may receive a zero (0) mark for that exam. Parents should contact administrators before the absence.

Provincial Examinations

All dates, times, policies and procedures for Provincial Exams are mandated by the Ministry of Education. Non-attendance or arriving more than 60 minutes beyond the start time requires the students to sit that exam during the August Provincial Exam period. The school does not have the authority to excuse a student from a provincial exam.

Students in grade 12 must write:

- English 12 or Communications 12

YEAR END PROCEDURES

Report cards, yearbooks and year-end newsletters will be distributed on **Thursday, June 28th**.

RECOGNITION FOR EXCELLENCE

Students will be recognized during the year for outstanding achievement in all subject areas as well as for citizenship, service and contributions to the school. We will also recognize all students who work hard regardless of their grades. Awards presented to students include: Honours with Distinction and Honours for notable academic achievement along with the following awards.

Caulfeild Village Merchants' Community Spirit Award – awarded to two students in each grade, 8 – 11, for community spirit both inside and outside of the school. Recipients are leaders in a community-minded club with either a local or global focus. These students take action and have contagious enthusiasm that raises the energy and productivity of their clubs.

Morgan Backhouse Award – awarded to a Grade 9 student who exemplifies the following characteristics:

- Shows a real concern for others and exhibits a genuine kindness and fellowship.
- Is well-rounded and an exemplary school citizen
- Is of good academic standing and is involved in athletics

Rockridge Prestige Award – awarded to two students in each grade, 8 – 11. Students who are selected by the awards committee excel in academics, sports or fine arts, and citizenship, and

- Have displayed solid academic achievement
- Are involved in extra-curricular or volunteer activities in the school or community.
- Display recognized merit in at least one school activity
- Are respected by peers and teachers
- Have demonstrated leadership qualities

Student Shout Out Award – awarded to a student in each grade, 8 – 11, who has had outstanding success outside of the school. For example, a dancer who was accepted to the Kirov Ballet School, a student singer whose single was picked up by iTunes, a person who speaks on mental health at a high level.

Rock Solid Award – awarded to a student in each grade, 8 – 11, who has been noticed helping out around the school without being asked, or for no “payback”. The student will be one who sees a situation where help is required and willingly steps forward to address that need.

Principal’s Award of Merit – awarded to two students in each grade, 8 – 11. These students will have been exemplary school citizens, will have made a significant contribution to extra-curricular life at Rockridge, and will have maintained an excellent academic record.

SCHOLARSHIPS

Rockridge has developed a rich tradition of scholarship support for students who have exhibited academic excellence and outstanding school and community involvement. Scholarships reward those students who have challenged themselves academically, have excellent attendance, have shown leadership, citizenship and/or improvement, and have a history of ‘giving back’ to their school and community – whether it is through clubs, athletics, student government, or volunteer commitments. Students must be enrolled in eight courses and maintain six percentage-granting courses throughout the entire year. School service must be documented through the Rockridge library. Senior students are encouraged to capture their accomplishments in a ‘Scholarship Resume’ which is a required portion of the Rockridge Scholarship application process. Some scholarships require additional applications. Students are encouraged to monitor the school website and listen to announcements for additional scholarship application deadlines.

SERVICE AWARDS

The purpose of School Service Awards is to recognize those students who, through their time, effort and results, have made contributions to the school community. In May/June, forms may be picked up from the library, completed detailing the hours spent and contributions made, and sponsor teachers then sign off on the forms to verify school service, and they are then submitted to the library.

Bronze Medal	= 30 to 60 hours of service
Silver Medal	= 61 to 100 hours of service
Gold Medal	= 101 +hours of service

HONOUR ROLL POLICY

Honour Roll is based on Rockridge Secondary School or West Vancouver School District performance. External courses (courses not taken at Rockridge Secondary School or in the West Vancouver School District) will not be included in the Honour Roll calculation. A student on the Dogwood program has their Honour Roll calculated using their top six or seven courses depending on

their grade. Students enrolled in the Super Achievers Program will have their Honour Roll status calculated on all of their courses enrolling courses, if they do not meet the minimum requirements below, regardless of their grade. A student on the Evergreen program, has their Honour Roll status calculated based on meeting the outcome of their individual education program. All students achieving honour roll will be presented with Certificates of Achievement. Specific grade requirements are listed below:

Grades 8-10

- Honour Roll will be calculated based on student's 7 best courses with final International Baccalaureate (IB) grades or final letter grades/percentage marks using the final report card.
- Honour Roll is calculated by averaging final IB grades (1-7) in IB Courses and/or final percentage marks in non-IB courses:
 - A calculated average of an IB final grade of 5 or higher and an average of 77.5% - 86.4% for non-IB courses will be recognized as Honours.
 - A calculated average of an IB final grade of 6 or higher and an average of 86.5% - 100% for non-IB courses will be recognized as Honours with Distinction.
- Students must not have a failing grade.
- Approaches to Learning (ATL) skills are important. Students who receive an "N" (Novice) for any one of their ATL marks on the final term's report card are not eligible for the Honour Roll.
- Students must successfully complete Career Education 8 and 9 and Personal Project 10. However, those marks are not included in the calculations.
- Students must complete the community service requirements for the year.
- Those students who receive an "I" on their final report card will have their honour roll status calculated upon conversion of the "I".

- Students must be enrolled in a minimum of eight courses at Rockridge Secondary School or in the West Vancouver School District.

Grades 11 and 12

- The final report card will be used to calculate Honour Roll status for students in grade 11 and the term two report card will be used to calculate Honour Roll status for grade 12 students.
- Honour Roll will be calculated based on student's 6 best courses with letter grades/percentage marks.
- Honour Roll is calculated by averaging percentage marks:
 - A calculated average percentage of 79.5% - 85.4% will be recognized as Honours.
 - A calculated average percentage of 85.5% - 100% will be recognized as Honours with Distinction.
- Students must not have a failing grade.
- Work habits are important. Grade 11 students who receive an "N" (Needs Improvement) in their work habits on their final term's report card are not eligible for the Honour Roll. Grade 12 students who receive an "N" in their work habits on their second term's report card or if their work habits decline significantly in the third term are not eligible for the Honour Roll.
- Those students who receive an "I" on their report card will have their Honour Roll status calculated upon conversion of the "I".
- Students must be enrolled in a minimum of eight courses at Rockridge Secondary School or in the West Vancouver School District.
- For Grade 11 students, Academic Tutorial and Learning Assistance can be included in the minimum eight courses, although. Six of the eight courses, which students are enrolled in, must have letter grades/percentages assigned to calculate the overall average.
- For Grade 12 students, Grad Transitions, Academic Tutorial, and Learning Assistance can be included in the minimum eight courses. Six of the eight courses, which

students are enrolled in, must have letter grades/percentages assigned to calculate the overall average.

PROGRAMS AND SERVICES TO YOUTH AND FAMILIES

Emergency

Ambulance, Fire, Police	911
West Vancouver Police (non-emergency calls)	925-7300
RCMP-Squamish	892-6100
RCMP-Bowen Island	947-0516
RCMP-North Vancouver	985-1311
Crisis Intervention and Suicide Prevention (24 hrs.)	872-3311
Gang Youth Contact Line	775-4264
Help Line for Children	310-1234
North Shore Crisis Services Society, Emily Murphy House (emergency shelter for women and their children)	987-3374
Poison Control	682-5050
Rape Crisis Centre (WAVAW) (24 hrs.)	255-6344

Alcohol and Drugs

Alateen Vancouver	688-1716
Alcohol and Drug Information and Referral Service	660-9382
Alternatives (alcohol and substance abuse program)	984-0255
Nar-Anon (support group for friends and relatives of substance abusers)	878-8844

Child Protection

Ministry for Children and Families (child protection)	981-0008
(after hours emergency)	660-4927

Counselling

Adolescent Sexual Abuse Program	988-5281
Big Brothers	876-2447
Big Sisters	873-4525
North Shore Community Mental Health	987-6959
Pregnant and Parenting Teen Support Program	258-8325
Learning Together Program	903-3519
Special Needs Adolescent After School Program 987-8138 Loc. 218	
Special Services to Children	981-0110

Suicide Attempt Counseling Services.....	879-9251
Vancouver Sexual Abuse Centre (VISAC).....	874-2938
YOUTHQUEST (for gay and lesbian youth).....	523-9115

District of West Vancouver Services

Ambleside Youth Centre.....	925-7233
Aquatic Centre.....	925-7210
Gleneagles Community Centre.....	925-7270
Ice Arena.....	925-7250
Recreation Centre.....	925-7270
Ferry Building Museum.....	925-7290
West Vancouver Museum and Archives.....	925-7295
West Vancouver Library.....	925-7400

West Vancouver School District

Rockridge Secondary School.....	981-1300
Sentinel Secondary School.....	981-1130
West Vancouver Secondary School.....	981-1100
ACCESS.....	981-1062
West Vancouver School Board.....	981-1000

Employment

Canada Employment Services North Shore.....	988-1151
North Shore Service Canada Centre for Youth.....	981-1775

Health

AIDS Testing, Evaluation, and Counselling Clinic.....	660-6161
Adolescent Psychiatric Outpatient Services.....	984-3854
Be Real-Support for Eating Disorders.....	984-5839
Birthright.....	987-7313
Lions Gate Hospital.....	984-5813
Mental Health Information Line.....	669-7600
North Shore Health.....	983-6700
Planned Parenthood Association.....	731-4252
West Community Health Centre.....	904-6200 Loc. 1251

Transportation

Blue Bus (West Vancouver transit service).....	985-7777
BC Transit Information.....	953-3333
North Shore Taxi.....	987-7171/986-1111

Youth Committees in West Vancouver

Recreation Advisory Team.....925-7222

Others

Food Bank (Wednesday distribution)987-8138

North Shore Community Services.....985-7138

North Shore Multicultural Society.....988-2931

Ombudsman for Youth..... 1-800-567-3247

North Shore Youth Health Clinics (Tel: 604-983-6700)

- Tuesdays from 2:30 – 4:30 p.m. at West Vancouver Community Health Centre - 2121 Marine Dr, WV
- Mondays from 3:15 – 6:15 pm. at John Braithwaite Community Centre - 145 W 1st St, NV
- Thursdays from 2:30 – 4:00 pm at Parkgate Community Centre - 3625 Banff Crt, NV

FREE – Drop in confidential

Services Offered:

- General Health
- Birth Control
- STD Testing
- Pregnancy
- Immunizations (includes Hepatitis B)
- Stress Counselling
- Quitting Smoking