

## Parent and Graduate Information for Commencement

<b>Tuesday, June 10, 2014</b>		
<b>Graduates</b>	<b><u>Arrive by</u> 6:15pm</b>	<b><u>Enter via Stage Door on</u> <u>Seymour Street</u></b>
<b>Parents/Guests</b>	<b><u>Arrive by</u> 6:30pm</b>	<b><u>Enter via Smithe St.</u> <u>entrance</u></b>
<b>Commencement begins</b>	<b>6:55pm</b>	<b>Orpheum Theatre, 601 Smithe St. Vancouver, BC</b>



We are fortunate to once again celebrating graduation commencement at the Orpheum Theatre. We hope all students and their families are able to attend this celebration. Please see the detailed and critical information below.

1. We do charge for tickets for the Orpheum as there is a significant rental cost associated with using this venue. Tickets for guests are \$20 per guest; graduates do not pay for a ticket. Tickets will also be available at the Orpheum for anyone who did not pre-purchase from the school
2. Family members or friends who arrive late, or who stay out in the lobby to take pictures, need to know that they will be held out of the auditorium during the processional and the singing of our National anthem.
3. Pay Parking Info : There is an indoor and an outdoor lot across from the Orpheum on Seymour. Entrances to both lots are on the 800 block of Seymour. There is also an indoor lot North of the Orpheum past Robson towards Georgia on Seymour. The entrance to this lot is on the west side of the Street in the 700 block. (Please note all lots are pay parking.)
4. **GUESTS MUST BRING THEIR TICKETS.** Orpheum Ticket staff will be collecting all guest tickets at the door. This is to ensure an accurate audience count for evacuation. Safety. Grads do not have tickets but can collect a souvenir ticket if they wish from the school after the event. There will be ticket sales in the sales booth in the entrance foyer.
5. Grad: No phones. No gum. No noisy candy wrappers. Lots of big two-hour smiles. You are in the spotlight!
6. Grads will sit on the stage in alphabetical order. The Marshalls will give you a card with your name, colour and number on it. You take it with you and keep it until it is your turn to cross the stage. You hand it to the readers Mr. Sandor or Mr. Crowley just before you cross.
7. Walk calmly; this is your moment as you cross the stage.
  - a. Shake the hand of our Trustee, Ms. Reema Faris
  - b. Shake the hand of Director of Instruction, Ms. Lynne Tomlinson. If you are a gold cord recipient, Ms. Tomlinson will present you with one.
  - c. Shake Mrs. Laursoo's hand and pose for a photograph. You will receive your diploma and any certificates/awards that you receive.
  - d. You can pick up the photos for free the next week at the office; you can order extra through MountainWest. The Photo on the Rock and the Banquet group photo are also available through Mountain West.

8. **Grads enter the Orpheum through the Seymour backstage Door – at 6:15- no later.**
  - a. **At 5 minutes to 7 (6:55), we are at the stage right entrance starting the processional. We start at exactly 5 to 7. Exactly. Exactly. Exactly 5 minutes to 7. 6:55PM if you do the math. We are not waiting for anyone!**
  - b. **Parents and Guests enter through the Smithe door.**

Grads will be marshalled in the upper green room (above the stage) where you will be given a slip with your name, a colour and a number. Know your colour and number. Different colours correspond to different rows

Grads follow the flag bearers and Mr. Crowley to the stage where you are seated.

9. Program:
  - a. Entrance Processional
  - b. SING O Canada!
  - c. Principal's address
  - d. Presentation of grads
  - e. Musical Interlude
  - f. Valedictorian speech
  - g. Grad Song
  - h. Throw your caps and Recessional; follow Mrs. Laursoo and Mr. Sandor
  - i. Turn in your gowns and celebrate!

10. Return your gown and scarf (Keep hat and gold cord) in the upper lobby **immediately**. (Gowns are bar coded and we will know who has not returned their gown) Take family photos before you arrive at the Orpheum please.

## Final checklist!

- ✓ Did you bring your gown, v-stole and your cap? (note; leave the plastic and hanger at home!)
- ✓ Girls, did you wear comfortable shoes (you need to walk up and down 5 flights of stairs)
- ✓ Did you leave your phone with your parents in the audience? Is it turned off?
- ✓ Did you plan for traffic to arrive at the stage door no later than 6:15pm?

